

# United Nations Nations Unies

HEADQUARTERS SIEGE, ROOM S-3266, NEW YORK, NY 10017

TELEPHONES: (212) 963-9077, 963-9078 • FACSIMILE: (917) 367-3415

UNITED NATIONS OFFICE OF THE HIGH REPRESENTATIVE FOR THE LEAST DEVELOPED COUNTRIES,  
LANDLOCKED DEVELOPING COUNTRIES AND SMALL ISLAND DEVELOPING STATES (UN-OHRLLS)

Reference: OHRLLS-2019-00120

27 March 2019

Dear Colleagues,

We would like to inform that the General Assembly, in its resolution 73/242, has decided to convene the Fifth United Nations Conference on the Least Developed Countries in 2021. The conference is mandated to undertake a comprehensive appraisal of the implementation of the Istanbul Programme of Action for the Least Developed Countries for the Decade 2011-2020 by the LDCs and their development partners, share best practices and lessons learned and identify constraints encountered as well as actions and initiatives needed to overcome them.

In the same resolution, the General Assembly emphasizes the importance of country-level preparations as a critical input to the preparatory process for the Conference and in the implementation of and follow-up to its outcome. It calls upon the Governments of LDCs to submit their national reports in a timely manner. The national reports will feed into a synthesis report, which will highlight initiatives, policies or actions that contributed to positive change in meeting the goals and objectives of the IPoA. This report will serve as input to the substantive preparations for the Fifth United Nations Conference and contribute to ensure that the next programme of action is based on ground realities and brings about transformative change to the lives of the people in LDCs.

The resolution encourages the organizations of the United Nations system to provide necessary support and to contribute actively to the preparatory process and the Conference itself. The resolution also requests the Secretary-General to ensure, as appropriate, the full involvement of resident coordinators and country teams in the preparations for the Conference, in particular in the country-level and regional preparations.

In this light, we would greatly appreciate the UN Country Team's support to the National Focal Points in your host country to ensure that the preparation of the national reports is done in a timely and substantive manner. The National Focal Points from LDCs will be invited to present a draft of their national reports at the Annual Meeting for LDC National Focal Points to be held in 2019. In this context, UN OHRLLS has shared with all LDCs the attached annotated outline on national reports for the preparations for the Fifth United Nations Conference.

Resident Coordinator  
United Nations Resident Coordinator's Office  
Least Developed Countries

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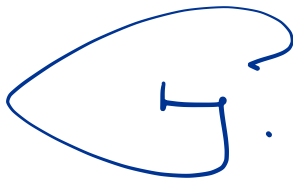
TELEPHONES: (212) 963-9077, 963-9078 • FACSIMILE: (212) 963-0419

## **United Nations Office of the High Representative for the Least Developed Countries, Landlocked Developing Countries and Small Island Developing States (UN-OHRLLS)**

The reports are to be submitted to UN-OHRLLS by the **30 November 2019** to the attention of Ms. Yuxin Ai, Senior Programme Management Officer, email: [aiy@un.org](mailto:aiy@un.org) and Mr. Yeshey Dorji, Programme Management Officer, email: [yeshey@un.org](mailto:yeshey@un.org).

We thank you for your assistance in this important undertaking.

Yours sincerely,



Mr. Robert Piper  
Assistant Secretary-General  
UN Development Coordination Office



Ms. Fekitamoeloa Katoa Utoikamanu  
Under Secretary-General and High Representative  
UN-OHRLLS