

United Nations  Nations Unies

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UNITED NATIONS OFFICE OF THE HIGH REPRESENTATIVE FOR THE LEAST DEVELOPED COUNTRIES,  
LANDLOCKED DEVELOPING COUNTRIES AND SMALL ISLAND DEVELOPING STATES (UN-OHRLLS)

Reference: OHRLLS-2019-00101

8 March 2019

Excellency,

The General Assembly, in its resolution 73/242, decided to convene the Fifth United Nations Conference on the Least Developed Countries at the highest possible level, including Heads of State and Government, in 2021.

The conference is mandated to, inter alia, undertake a comprehensive appraisal of the implementation of the Istanbul Programme of Action for the Least Developed Countries for the Decade 2011-2020 by the LDCs and their development partners, share best practices and lessons learned and identify constraints encountered as well as actions and initiatives needed to overcome them.

In the same resolution, the General Assembly emphasizes the importance of country-level preparations as a critical input to the preparatory process for the Conference and in the implementation of and follow-up to its outcome and calls upon the Governments of LDCs to submit their reports in a timely manner.

The national reports will feed into a synthesis report, which aims to highlight among others, initiatives, policies or actions that contributed to positive change in meeting the goals and objectives of the IPOA. National Focal Points from LDCs will be invited to present a draft of their national reports at the Annual Meeting for LDC National Focal Points to be held in 2019.

Therefore, I am pleased to share with you the annotated outline for the national reports for the preparations for the Fifth United Nations Conference on LDCs, which I kindly request you to transmit to relevant authorities in your country.

In order to effectively serve as input to the substantive preparations for the Fifth United Nations Conference on the Least Developed Countries, it is requested that the national reports be submitted to the Office of the High Representative no later than 30 November 2019, to the attention of Ms. Yuxin Ai, Senior Programme Management Officer, email: [aiy@un.org](mailto:aiy@un.org) and Mr. Yeshey Dorji, Programme Management Officer, email: [yeshey@un.org](mailto:yeshey@un.org).

Please accept, Excellency, the assurances of my highest consideration.



Fekitamoeloa Katoa 'Utoikamanu  
Under-Secretary-General and High Representative

Ambassadors and Permanent Representatives  
of LDCs to the United Nations