Information Note
Regional Meeting of the African Least Developed Countries on Sustainable Energy
Dar es Salaam, 5-6 December 2016

1. Introduction

The Regional Meeting on Sustainable Energy will be held in Dar es Salaam, Tanzania from 5 to 6 December 2016. This meeting will be organized jointly by the Office of the High Representative for LDCs, LLDCs and SIDS (UN-OHRLLS) and the Government of the United Republic of Tanzania, with support from UNDP Country Office in Tanzania. The Regional meeting aims at building national leadership on energy sector and creating stronger multi-stakeholder partnerships to improve access to finance.

2. Venue

The venue for the Meeting will be at the Bank of Tanzania Conference Hall within the City Centre.

Conference Hall of Bank of Tanzania,
2 Mirambo Street, Dar es Salaam, Tanzania, 11884
(Please see map on page 5)

3. Visa arrangements

All visitors require a visa except citizens of some African and commonwealth countries. It is advisable to obtain visa's in advance from Tanzania Embassies and High Commissions as some airlines may require it before allowing you to board. But you can also be issued with a visa on arrival at Julius Nyerere International Airport and at the Namanga, Sirari, Horohoro, Tunduma and Taveta Tanzania borders. Standard fee rate for Ordinary Visa is US $ 50, for Multiple Entry Visa is US $ 100 and for Transit visa is US $ 30. East Africans are waived from visa and fee. Passports must be valid for at least six months.

Delegates from the least developed countries will be provided with a letter to the airlines, allowing to board without visa. However, delegates who will be transiting through Nairobi or Addis Ababa are advised to check transit regulations of the respective countries prior to departure to avoid any possible inconveniences when airport authorities request for transit visa.

Nationals of countries exempt from visa requirements will be issued with free visitors pass at the same entry points. Those travelling to Zanzibar, visas are required even for a day's visit. Visa requirements however vary from time to time and you are advised to check on prevailing status well ahead of travel. For further details on visa requirements, kindly visit Immigration Department of Tanzania

4. Hotel Accommodation

Participants are responsible for making their own accommodation arrangements. Participants are recommended to stay at Hotels within the proximity to the Bank of Tanzania (BOT) Conference Hall. For convenience, a list of potential Hotels (as indicated in the table 1) have been identified for the delegates to make prior bookings.

To facilitate networking among the participants, it is preferable that delegates stay either in Hotel New Africa or Ramada Encore (closest to the meeting venue). Delegates are advised to book well in advance as room availability depends on early bookings. Safety, distance and convenience among other factors were considered during identification of the Hotels. The prices quoted are for standard rooms. Please note that prices may vary if bookings are made through online travel sites. All the Hotels are within 12 km from the Julius Nyerere International Airport.

Hotel Name	Dist. to Venue (km)	Price (U$)	Services	Address	Rating
Holiday Inn	2	158	Free Wi-Fi, Bed Breakfast, Gym, swimming pool, Gift Shop	-Azikiwe Street -reservations@holidayinn.co.tz -+255222139250 www.holidayinn.co.tz/	4 stars
Tanzanite Executive suite	2.5	105	Free Wi-Fi, Breakfast and gym	-Morogoro Road/Mali street -nfo@tanzaniteexcutivesuites.com -+255222127277 -+255768200008 www.tanzaniteexecutivesuites.com/	unclassified
Sleep Inn	2.5	70	Bed breakfast, free Wi-Fi	-Jamhuri/Mahia Street -bookings@sleepinnhoteltz.com -+255659362866 www.sleepinnhoteltz.com	unclassified
Hotel Sapphire	2.5	90	Free Wi-Fi, Gym, Bed & Breakfast	-Jamhuri Street -hm@hotelsapphiretz.com -+255222135300 -+255779112233 www.hotelsapphiretz.com	3 stars
Rainbow	2.5	70	Free Wi-Fi, Gym, Bed & Breakfast	-Morogoro Road -info@rainbow-hoteltz.com -+255754261314 www.rainbow-hoteltz.com/	unclassified
Golden Tulip Dar City Centre	3	130	Free Wi-Fi, Gym, Bed & Breakfast, gym, Gift Shop	-Jamhuri Street Reservations@goldentulipdarcitycentre.com-+255222129351 www.goldentulipdarcitycenter.com/	4 stars
New Africa Hotel	0.3	146	Free Wi-Fi, Gym, Bed & Breakfast, gym and Swimming pool, Gift shop	-Azikiwe Street/Samora Avenue -reservations@newafricahotel.com -+255222217050 Toll free 0800710037 www.newafricahotel.com	4 Stars
Southern Sun Hotel	0.6	180	Free Wi-Fi, Gym, Bed & Breakfast, gym and Swimming pool, Gift shop	-Garden Avenue -southern sun@ssdar.tsogosun.com -+255222139070 southernsun-darsalaam.hotelsone.com	4 stars
Ramada encore Dar es salaam	0.5	150	Free Wi-Fi, Gym, Bed & Breakfast, gym and Swimming pool (under maintence), Gift shop	-Ghana Avenue -info@ramadaencoredar.com +255222343434 https://www.wyndhamhotels.com	4 Stars
Tiffany Diamond Hotel	3	80	Free Wi-Fi, gym, Bed and Breakfast	-Morogoro Road, adjacent to IndiraGhandi Mosque reservations@tiffanydiamondhotel.com +255222121201 +255752052014 www.tiffanydiamondhotelspa.com	unclassified

5. Travel Arrangements
Participation of 2 officials from each African LDC will be funded by UN-OHRLLS. Accordingly, travel arrangements for these officials from LDCs will be made through UN-OHRLLS, which will provide them with a round trip economy class air ticket and daily subsistence allowance (DSA). In order to initiate travel requests, please confirm participation at the earliest to UN-OHRLLS, latest by 4 November. All other participants of the conference are requested to make their own travel arrangements.

Participants are advised to arrive in Dar es Salaam a day prior to the Conference.

6. Arrival at the Airport
Participants will be responsible for arranging their own transportation between the airport and hotels. The taxi fare between airport and city centre is approximately $30. The taxi fare within city centre is between $5 – 10. It is recommended to use official taxis only and negotiate fare in advance.

7. Currency and Banking Services
Local currency in use in Tanzania is Tanzanian shilling (TZS). Exchange rates, as of 26 October 2016, are 1 Euro = 2384.15 TZS and 1 US dollar = 2183.95 TZS

Currency exchange service is available at the airport as well as at hotels.

Automatic Teller Machines (ATM) are conveniently located at different places including at the shopping centers and malls in the city and operate with widely accepted international credit and debit cards affiliated with SCT, Visa and Master Card.

8. Telecommunication Services
Internet services within the meeting room are provided free-of-charge. However, internet usage at the hotel lobby and hotel rooms will be charged. Also, all star hotels in Dar es Salaam provide local and international telephone services, fax, telex and internet services. At the venue computers with internet connectivity will be at the disposal of participants.

9. Medical Emergency
Visitors are advised to buy health insurance to cover emergency medical expenses prior to their travel to Tanzania. In case of serious medical emergency, arrangement will be made to facilitate access to the nearby medical facility or UN medical clinic.

Visitors entering Tanzania from yellow fever infected areas require yellow fever international certificate of vaccination. Yellow fever vaccination is required for all travelers from yellow fever endemic countries/regions. All individuals in transit for twelve (12) hours or more and/or who leave the immediate airport vicinity in a yellow fever endemic area are required to show proof of vaccination upon arrival in any port of disembarkation here in Tanzania. Direct arrivals from non-endemic countries in Europe and North America are not required to show the certificate.

10. Working Language
The working languages of the conference are English and French. Interpretation will be available.

11. Additional Information

a. Language commonly used in Dar es Salaam is Swahili. However, English is widely spoken.

b. Electrical sockets (outlets) in the United Republic of Tanzania usually supply electricity at between 220 and 240 volts AC. If you're plugging in an appliance that was built for 220-240-volt electrical input, or an appliance that is compatible with multiple voltages, then an adapter is all you need.

c. The time zone in Dar es Salaam is GMT+3:00.

d. The weather in Dar es Salaam during December will be hot. The average high temperatures are around 26°C reaching highs on average of 27°C and dropping to an average minimum temperature of 23°C. Light clothing is, therefore, advisable during this period. Changes of showers are highly unlikely, but cannot be ruled out.

e. Dar es Salaam has a very wide variety of food and beverages to offer. Typical Tanzanian foods include Wali na Maharage (Rice and Beans), Ugali (Hardened maize porridge), Chapati, Nyama choma (grilled meat), Mishikaki (Sheesh Kebab), Samaki (fish), Pilau, Biriyani, and Ndizi kaanga (Sweet plantains).

f. It is recommended that delegates do not drink direct tap water. Mineral water is available in bottles of different sizes and in different brands at reasonable rates.

12. Focal Points

For further information or clarification, participants may wish to contact:

Government of Tanzania

• **Mr. Styden Styden N. Rwebangila** Acting Assistant Commissioner (New and Renewable Energy), Ministry of Energy and Minerals, 5 Samora Machel Avenue, P.O. Box 2000, Dar es Salaam, Tanzania	Email: stydenr@gmail.com Phone: +255 22 2119158 Cell: +255 754 420 537 Fax: +255 22 2120799
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UN-OHRLLS

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UNDP

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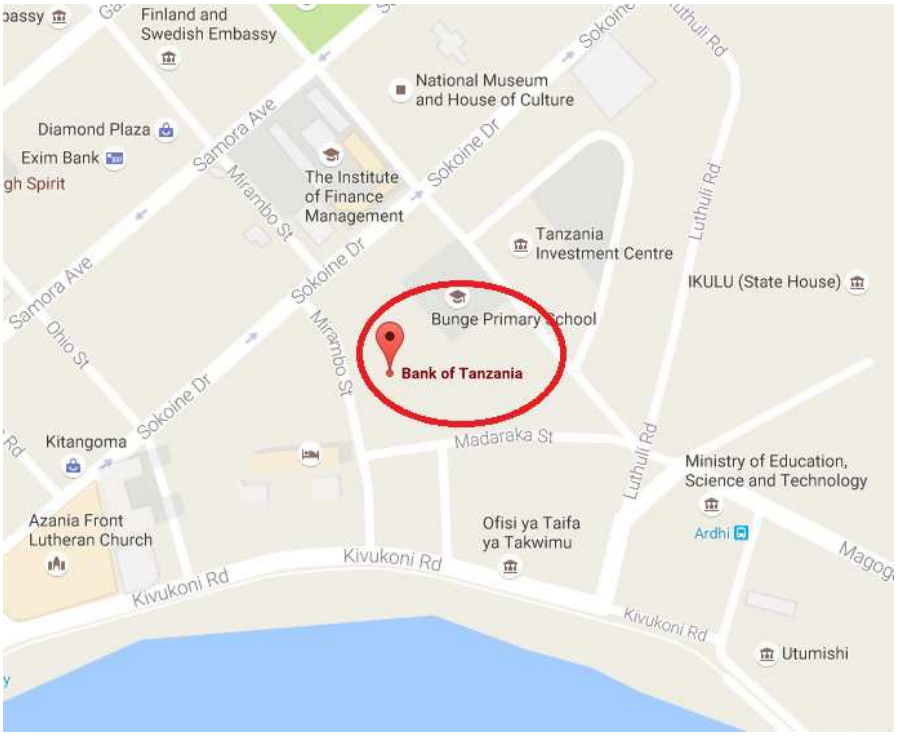
Finland and
Swedish Embassy
National Museum
and House of Culture
Diamond Plaza
Exim Bank
The Institute
of Finance
Management
Samora Ave
Mirambo St
Sokoine Dr
Luthuli Rd
Tanzania
Investment Centre
IKULU (State House)
Bunge Primary School
Bank of Tanzania
Ohio St
Kitangoma
Madaraka St
Ministry of Education,
Science and Technology
Ardhi
Azania Front
Lutheran Church
Ofisi ya Taifa
ya Takwimu
Kivukoni Rd
Utumishi